



JEFFERSON COUNTY COUNTY ADMINISTRATOR

Website: jeffersoncountywi.gov

“Jefferson County: Responsible government
advancing quality of life”

***REVISED 03-03-2015**

MEMORANDUM

BEN WEHMEIER
County Administrator

TAMMIE JAEGER
Administrative Secretary

TO: Editors

FROM: Ben Wehmeier, County Administrator

DATE: February 26, 2015

SUBJECT: JEFFERSON COUNTY Meetings – Week of March 2, 2015

March 2, 2015 Monday	*Parks Committee (Agenda revised)	9:30 a.m.	Jefferson County Courthouse Rm 202
	Library Board	5:00 p.m.	Johnson Creek Public Library 125 Lincoln St, Johnson Creek
March 3, 2015 Tuesday	Aging & Disability Resource Center Advisory Committee (ADRC)	1:00 p.m.	Human Services 1541 Annex Rd, Jefferson
March 4, 2015 Wednesday	Highway Committee	8:00 a.m.	Highway Office 141 W. Woolcock St, Jefferson
	Courthouse Security & Facilities Committee	8:30 a.m.	Jefferson County Courthouse Rm 202
	Infrastructure Committee	9:00 a.m.	Jefferson County Courthouse Rm 112
	Joint meeting of the Highway & Infrastructure Committees	Immediate following the Infrastructure Committee meeting	Jefferson County Courthouse Rm 202
March 5, 2015 Thursday	*Fair Park Committee (Agenda revised)	8:00 a.m.	Fair Park 503 N. Jackson Ave, Jefferson
March 6, 2015 Friday	*Finance Committee (Meeting time changed)	8:00 a.m.	Jefferson County Courthouse Rm 112
	*WI River Rail Transit Commission (WRRTC) (Agenda added)	10:00 a.m.	Dane County Highway Garage 2302 Fish Hatchery Rd, Madison
March 7, 2015 Saturday	No Scheduled County Meetings		
March 8, 2015 Sunday	No Scheduled County Meetings		

AGENDA
JEFFERSON COUNTY PARKS COMMITTEE
Jefferson County Courthouse
311 South Center Avenue, Rm 202
Jefferson WI 53549
March 2, 2015 @ 9:30 a.m.
***REVISED 02-26-2015**

Committee: Augie Tietz, Chairman, Mike Kelly, Vice Chair, Matt Foelker, Secretary, Walt Christensen, Laura Payne

1. Call to Order
2. Roll Call
3. Certification of Compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of the February 2, 2015 Meeting Minutes
7. Communications
 - a. Friends of Rose Lake Bird Count, Saturday May 9, 2015
 - b. County Waives Fee for Snowmobile Alliance – Daily Jefferson County Union
 - c. Dog Park Donation – Bruce Whitmore
 - d. County Parks Great Places to Play in Snow – Daily Jefferson County Union
 - e. Natural Resources Foundation Investment Update
 - f. Bark River Paddle – Daily Jefferson County Union
 - g. County OK's Licensing Pact for Interurban Trail – Daily Jefferson County Union
 - h. Board Takes Next Step Down Trail – Watertown Daily Times
8. ***Discussion and Possible Decision on Purchase of Skid Steer**
9. Update on Illegal Hunting at Dorothy Carnes Park – Sheriff Milbrath
10. Update on Indian Mounds Park & Koshkonong Lake Road – Morrow & Ward
11. Update on Parks and County Website
12. Update on Milwaukee Journal Sentinel Sports Show & Canoecopia
13. Update on Group Permits
 - a. Friends of Rose Lake
 - b. Husky Group, Cheryl Stegman
 - c. Trek 100
 - d. 2 Rivers Night Event
14. Update on Parks Donation(s)
15. Update on Watertown Outboarders Implementation Plan
16. Update on Holzhuetter Implementation Plan Process
17. Update on Crawfish River Park Plan Process
18. Update on Glacial Heritage Area (GHA) Project – Greg Matthews
19. Update on Fundraising for Interurban Trail
20. Update on 2014 Parks Department Budget/2014 Carry-Over Requests
21. Update on 2015 Parks Department Budget
22. Set next meeting date April 6, 2015 @ 9:30am and possible agenda items.
23. Adjourn

The Committee may discuss and/or take action on any item specifically listed on the agenda. Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator at 920-674-7101, 24 hours prior to the meeting, so appropriate arrangements can be made.

Jefferson County Library Service

% Dwight Foster Public Library
Mailing Address: 209 Merchants Avenue
Fort Atkinson, WI 53538
920.563.7790

Jefferson County Library Board Meeting

Location:
Johnson Creek Public Library
125 Lincoln St
Johnson Creek, WI 53038
Monday, March 2, 2015
5:00 p.m.

Agenda

1. Call to Order and Introductions
2. Approval of Minutes of the December 2, 2014 Meeting
3. Comments from the Public
4. Correspondence
5. Old Business
 - A. Update and Recommendation by the Jefferson County Library System Affiliation Review Committee - **Action**
6. New Business
 - A. Selection of 2015 county resource library - **Action**
 - B. Consideration of 2014 Jefferson County Library Service State Annual Report - **Action**
7. Election of Officers for 2015 - **Action**
8. Reports from County Libraries
9. Future Meeting Dates
10. Other
11. Adjournment

If you have special needs or circumstances which may make communication or accessibility difficult at the meeting, please call (920) 563-7790 at least five (5) days prior to the meeting date. Accommodations will, to the fullest extent possible, be made available on request by a person with a disability.



Aging & Disability Resource Center Advisory Committee

Jefferson County Human Services Department
Health/Human Services Conference Room
1541 Annex Road
Jefferson, WI 53549

Tuesday, March 3, 2014
1:00 PM

Committee Members: Carol Battenberg, Ellen Haines, Dan Krause, Jim Mode, Georganne Mortensen, Carolyn Niebler, Earlene Ronk, Darlene Schaefer & Connie Stengel

1. Call to Order
2. Roll Call
3. Certification of Compliance with Open Meetings Law
4. Review Agenda
5. Public Comment
6. Approval of 12/2/2014 Minutes
7. Communications
8. ADRC Report
 - a. Senior Farmer's Market Redemption Report
 - b. Jefferson County Transitions Network Conference
 - c. Key Findings on Research by Dr. Amy Flowers –*Helping People with Issues Related to Memory Loss or Dementia*
 - d. 2014 ADRC Activity Report
9. 2014 Aging Unit Self-Assessment
10. Review & Discuss Budget Proposals
 - a. Older American's Act Reauthorization
 - b. Senior Care
 - c. Aging & Disability Resource Centers
 - d. Family Care
 - e. Dementia Care Specialists
 - f. Transportation
11. Report from WI Long Term Care Council Subcommittee on Dementia
12. In-service Request from Fort Health Care
13. Set next meeting date and possible agenda items: April 7, 2015
14. Adjourn

Members of the Public who wish to address the Committee on specific agenda items must register their request at this time.

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.



Agenda

Jefferson County Highway Committee Meeting

Wednesday, March 4, 2015

8:00 a.m.

Office of the Highway Commissioner – Committee Room
141 West Woolcock Street
Jefferson, Wisconsin 53549

Committee Members: George Jaeckel - Chairman, Walt Christensen - Vice Chairman, Al Counsell - Secretary, Carlton Zentner, Ron Buchanan

Highway Commissioner: William T. Kern

AGENDA

1. Call meeting to order
2. Roll Call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approve minutes from January 20, 2015 Highway Committee meeting
7. Communications
8. Old Business a. None
9. New Business a. Discuss and approve SEWRPC Agreement
 b. Review and approve new equipment bids (Scale, Mobile Vehicle Lifts, Sweeper/Scrubber)
 c. Review equipment turnover plan and equipment operations
 d. Update on new highway facility construction progress
 e. Review monthly financial account summary
10. Highway Operations Report
11. Review and approve vouchers
12. Set Next Meeting Date – April 7, 2015
13. Adjourn

Note: The Highway Committee may discuss and/or take action on any item specifically listed on the agenda.

"Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made."

COURTHOUSE SECURITY & FACILITIES COMMITTEE AGENDA

Jefferson County Courthouse

Room #202

311 S. Center Avenue

Jefferson, WI 53549

March 4, 2015 at 8:30 a.m.

Committee Members by SCR 70.39

*Randy R. Koschnick
Circuit Court Judge*

*James Schroeder
County Board Chair*

*Benjamin Wehmeier
County Administrator*

*Carla Robinson
Clerk of Circuit Court*

*Michael Onheiber
Family Court Commissioner*

*Paul Milbrath
Sheriff*

*Susan Happ
District Attorney*

*Jeffrey DeLaRosa
Public Defender*

*Jennifer Weber
Rep. of local bar association*

*Laurie Anderson
V/W Coordinator*

*Donna Haugom
Emergency Mgmt Director*

Other Members:

*Mark Miller
Central Services Manager*

1. Call to order.
2. Roll call.
3. Certification of compliance with the open meetings law.
4. Review and approve minutes from December 3, 2014 meeting.
5. Communications.
6. Citizen comments.
7. Courthouse Security Plan Update:
 - a) Courthouse Security Cameras (Miller).
 - b) Policy development reference courthouse staff use of cameras (Wehmeier).
8. Continuity of Operations Report (Haugom).
9. Tentative future meeting dates:

June 3, 2015	8:30 a.m.
September 2, 2015	8:30 a.m.
December 2, 2015	8:30 a.m.
10. Adjourn.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

Infrastructure Committee

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Room 112
Jefferson, WI 53549

Wednesday, March 4, 2015

9:00 a.m.

Committee Members

Greg David, Richard Jones - Chair, John Kannard, Mike Kelly - Secretary, Russell Kutz - Vice Chair

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment
(Members of the public who wish to address the committee on a specific agenda items must register their request at this time)
6. Approval of the February 5, 2015 Infrastructure Committee meeting minutes
7. Communications
8. Update on new highway facility
9. Update on old highway facility site
10. Central Services Financial Report
11. MIS Financial Report
12. Potential items for the Committee's next meeting
13. Set next meeting date (April 1, 2015)
14. Adjourn

All meetings in Room 112 at 9:00 a.m. unless noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting/visit at 920-674-7101 so appropriate arrangements can be made.

**Joint Meeting
Infrastructure Committee
and
Highway Committee**

AGENDA

Jefferson County Courthouse
311 S. Center Avenue, Rm 202
Jefferson, WI 53549

March 4, 2015

Immediately following the Infrastructure Committee Meeting

Infrastructure Committee Members

Greg David, Richard Jones, John Kannard, Mike Kelly, Russ Kutz

Highway Committee Members

Ron Buchanan, Walt Christensen, Al Counsell, George Jaeckel, Carlton Zentner

1. Call to order
2. Roll call
3. Certification of compliance with the Open Meetings Law
4. Review of the Agenda
5. Public Comment (Members of the Public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of the December 8, 2014 Joint Highway & Infrastructure Committee Minutes
7. Communications
8. Discussion and possible action on Highway Satellite Shops
9. Set next joint meeting date and possible agenda items
10. Adjourn
11. Site visit to the Highway Facility Project – 1425 S. Wisconsin Drive – Jefferson. A quorum of County Board Committees may be in attendance during the site visit. No County business will be conducted *

A quorum of the Jefferson County Board of Supervisors may be in attendance at this joint meeting
The Committees may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting or at the site visit should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made

****This is an active construction site. Neither Maas Brothers Construction Co, Inc. nor Jefferson County will be liable for damage to property or injury to persons occurring on the site visit. Everyone attending must wear appropriate attire for a construction site, including footwear. Maas Brothers and Jefferson County reserve the right to limit access to the construction site due to safety concerns.***

**Fair Park
Committee Members:**

Blane Poulson, Chair

Matthew Foelker, Vice Chair

**Jennifer Hanneman,
Secretary**

Al Counsell

Russell Kutz

**FAIR PARK COMMITTEE
MEETING AGENDA**

March 5, 2015

8:00 a.m.

**Jefferson County Fair Park
Activity Center – Conference Room
503 N. Jackson Avenue
Jefferson, WI 53549**

1. Call to Order
2. Roll call (establish a quorum)
3. Certification of compliance with Open Meetings Law Requirements
4. Public Comment
5. Review agenda
6. Approve Minutes of February 5 Meeting
7. Communications
8. Financial Report
9. Discussion and possible action on Marketing Partnerships for 2015-2017
10. Discussion and possible action on Fair 2015
11. Discussion and possible action on Fair Park business
12. Fair Park Director's Report
13. ***Discussion of Conceptual Master Plan and Corridor Analysis with City of Jefferson**
14. Fair Park Supervisor's Report
15. Fair Office Report
16. Set next meeting date (April 2, 2015) and Potential Future Meeting Agenda Items
17. Adjourn

The Committee may discuss and/or take action on any item specially listed on the agenda.

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920/674-7101 so appropriate arrangements can be made

Agenda
Jefferson County
Finance Committee
Jefferson County Courthouse
311 S. Center Avenue
Room 112
Jefferson, WI 53549
***REVISED 03-03-2015**

Date: Friday March 6, 2015

***Time: 8:00 a.m.**

Committee members: Jones, Richard C. (Chair) Poulson, Blane
Braugher, James B. (Vice Chair) Schroeder, Jim
Hanneman, Jennifer (Secretary)

1. Call to order.
2. Roll call (establish a quorum).
3. Certification of compliance with the Open Meetings Law.
4. Review of the agenda.
5. **Public comment** (Members of the public who wish to address the Committee on specific agenda items must register their request at this time)
6. Approval of Finance Committee minutes for February 12, 2015.
7. Communications
8. Discussion and recommendation to the County Board regarding departmental surplus (deficit) activity for 2014 and related budget amendments for 2014.
9. Discussion and recommendation to the County Board regarding 2014 non-lapsing departmental requests amending the 2015 budget.
10. Discussion and possible action on the 3rd series bonding for Resolution 2013-78.
11. Set future meeting schedule, next meeting date and possible agenda items.
12. Adjourn.

Nest scheduled meetings: Thursday March 12, 2015 Regular Meeting
Thursday, April 9, 2015 Regular Meeting
Thursday, May 14, 2015 Regular Meeting
Thursday, June 11, 2015 Regular Meeting
Thursday, July 9, 2015 Regular Meeting

All meetings are scheduled to begin at 8:30 am in Room 112 unless otherwise noted

The Committee may discuss and/or take action on any item specifically listed on the agenda

Individuals requiring special accommodations for attendance at the meeting should contact the County Administrator 24 hours prior to the meeting at 920-674-7101 so appropriate arrangements can be made.

WISCONSIN RIVER RAIL TRANSIT COMMISSION

PO Box 262 • 20 S Court Street • Platteville, Wisconsin 53818

Alan Sweeney, Chair • Commission Office Phone 608.342.1637 • Fax 608.342.1220 • Website www.wrrtc.org

MEMBER COUNTIES: CRAWFORD • DANE • GRANT • IOWA • JEFFERSON • ROCK • SAUK • WALWORTH • WAUKESHA

SUBJECT: Friday, March 6, 2015 Executive Committee Agenda
TO: Wisconsin River Rail Transit Commissioners & Other Interested Persons
FROM: Mary Penn, WRRTC Administrator

Wisconsin River Rail Transit Commission

Executive Committee Meeting

Friday, March 6, 2015 @ 10 AM

Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison,
WI

WRRTC's Schedule of Meetings:

2015

January 9	<i>XComm Meeting</i>
February 6	Full Commission Meeting
March 6	<i>XComm Meeting</i>
April 10	<i>XComm Meeting</i>
May 8	Full Commission Meeting
June 5	<i>XComm Meeting</i>
July 10	<i>XComm Meeting</i>
August 7	Full Commission Meeting
September 11*	<i>XComm Meeting</i>
October 9	<i>XComm Meeting</i>
November 6	Full Commission Meeting
December 4	<i>XComm Meeting</i>

NOTE: The WRRTC's meetings are **usually** held at 10:00 AM on the **first Friday after the first Tuesday of the month** at the **Dane County Highway Building** in Madison, WI.

NOTICE is sent to: County Clerks in WRRTC's Region for Posting and to Local News Media as an FYI.
Thank you for your interest and assistance.

To learn more about WRRTC, please visit our website at www.wrrtc.org

Wisconsin River Rail Transit Commission

Executive Committee Meeting - Friday, March 6th, 2015 @ 10 AM
Dane County Hwy Garage, 2302 Fish Hatchery Rd, Madison, WI

10 minutes estimated | Action Items

1. 10:00 AM **Call to Order** – Alan Sweeney, Chair
2. Roll Call. **Establishment of Quorum** – Mary Penn
3. Action Item. **Certification of Meeting's Public Notice** – Noticed by Penn
4. Action Item. **Approval of Agenda** – Prepared by Penn
5. Action Item. **Approval of draft February Meeting Minutes**– Prepared by Penn
6. Updates. **Public Comment** – Time for public comment may be limited by the Chair
7. Updates. **Correspondence & Communications** – Discussion may be limited by the Chair
8. Updates. **Announcements by Commissioners** – No Discussion Permitted

REPORTS & COMMISSION BUSINESS

10 minutes estimated | Update & Possible Action

9. **WRRTC Financial Report** – Jim Matzinger, Dane County CPA / WRRTC Accountant
 - Treasurer's Report for February and Payment of Bills

10 minutes estimated | Update

10. **Wisconsin & Southern Railroad's Report on Operations** – Ken Lucht, WSOR
 - Update on Monthly Maintenance Activities
 - Update on Capital Projects
 - Update on Business Development
 - Other Continuing Issues/ Topics

10 minutes estimated | Update

11. **WDOT Report**–Kim Tollers, WDOT

5 minutes estimated | Update

12. **WRRTC Administrator's Report** – Mary Penn, WRRTC Admin.

5 minutes estimated / Discussion & Possible Action

13. **Discussion and Possible Action on Support for FRPP Funding for 2015/2017 State Biennial Budget** – Ken Lucht, WSOR

5 minutes estimated / Discussion & Possible Action

14. **Discussion and Possible Action to Approve the Proposed Intercity Passenger Rail Agreement between WRRTC and WSOR, with any expenses or financial obligation or liability remaining with the operator** – Ken Lucht, WSOR

5 minutes estimated / Discussion & Possible Action

15. **Discussion and Possible Action on Approval of Co-Sponsoring a TIGER VII Application to be Prepared by WisDOT and WSOR** – Ken Lucht, WSOR

5 minutes estimated / Discussion & Possible Action

16. **Discussion and Possible Action on Acceptance of Transfer of Deed of Property to WRRTC from the City of Waukesha** – Dick Mace, Waukesha County Commissioner

17. Action Item. **Adjournment**